

**KEY**
Priority

P1	<u>Must</u> complete
P2	<u>Should</u> complete
P3	<u>May</u> complete

ETA

BAU	Ongoing
Q1	1 st quarter
Q2	2 nd quarter
Q3	3 rd quarter
Q4	4 th quarter

RELATIONSHIP MANAGEMENT

EDI Health and Safety Forum (EDI)

Participate in EDI's regular meetings (quarterly), update and involve them in key EEA work, and contribute to their work where it is in the EEA's interests, and we have available resources.

EEA Internal – other subcommittees

NCLW, AMG, PSWG on an as-required basis in relation to work undertaken that is of mutual interest.

SF-015

Participate on the AS/NZS SF-015 (1891) standards committee

ENA Live Line Forum

Contribute to the biannual AU ENA live line forum (May / November)

KNOWLEDGE NETWORK PROGRAMME

Line Mechanics and Cable Joints Handbook project (carried over)

This Line Mechanics Handbook review is currently underway and will carry on in to the 2025/26 financial year.

Initial review has been completed by the SiG, further review to be completed post digitization. Once the working group has completed its work the SSPG will review and provide sign off prior to release.

Marketing, packaging and system support outside of SSPG scope

Digitization of EEA Guides (ongoing)

Existing EEA guides will be digitized. Dependant on the guide being digitized some minor review maybe required. SSPG to review content as required.

Acknowledgement made to industry that any digitized guides may not align to existing SM-EI rule numbers as they haven't been fully reviewed as part of the digitization process.

Digitization handled by EEA

INDUSTRY ENGAGEMENT

As industry representatives it is imperative that the SSPG continues to promote the SM-EI, EEA Guides, Knowledge Network and SSPG activities. The outline below shows the proposed engagement opportunities for 2025/26

Masterclass (TBC - online)

AS/NZS1891.4 changes (*awaiting publication from AU standards July 2025*)

Masterclass (TBC - online)

Permit Area Guide

EEA / EWRB webinar (TBC - online)

In conjunction with EWRB, SSPG to facilitate an online webinar to discuss recent EWRB changes

Masterclass (TBC - online)

To support any new or updated guides x 3

Trainer Forum (6th May)

Attend and provide support relating to SM-EI / Guides as applicable

HS Workshop – (16/17th July)

Theme (TBC)

EEA Conference (September)

SSPG to have a presence at the 2025 EEA conference to promote Knowledge Network, EEA Guides and SM-EI

LMCJ competition (21,22,23 October) Christchurch

EEA /SSPG to have a presence at the 2024 Line Mechanic and Cable Jointers competition

Promotion of SSPG role and its members and the Knowledge Network - SM-EI, EEA guides, EEA to look at options of an onsite presence (Tent, interactive sessions)

Member company visits / roadshow

Conduct member companies visits.

Presentations – The Why behind safety rules, SMEI / EEA Overview, Any topical EEA guide

On a as required basis, to be promoted through EEA Newsletters

May 14th – Electronet, Cromwell

TBC (As required)

NEW PUBLICATIONS

The publication development process will generally follow the below steps. In general, the end-to-end process spans a number of months. Individual development processes can be staggered and run in parallel.



This year the SSPG aims to produce the following publications, in order of priority:

Safe use of Drone's in and around Electrical Assets Scope and develop an informative guide on the use of drones in and around electrical assets	P1	Q2
Battery Energy Storage Systems (BESS) Scope and develop a Guide for Safe work practices for workers working in or around BESS	P1	Q3
Overview and Application of Permits Scope and develop a Guide that overviews the application of Permits used in the ESI. Guide brings all SMEI rules and requirements together in one place around Permits	P1	Q3
Solar Farms Scope, determine the need for, and develop a Guide for Safe work practices for workers working in or around Solar Farms	P1	Q4
Back to Basics Reshape, Refocus, Rebrand the "Back to Basics" <i>Support EEA Comms in updating this concept</i>		
SMEI Shell website (App) Develop a shell website that makes SMEI available offline on mobile devices <i>Requires EEA Budget approval and development</i>	P1	Q2

PUBLICATION REVIEW/UPDATE

Maintaining our stock of publications is a growing challenge as we publish more guides. To ensure that publications are kept up-to-date, we need to ensure that reviews are focussed and efficient. The expectation should be that where a publication remains fit-for-purpose, it will not be significantly changed. SSPG meetings will have a standing agenda item to review guides that were published more than 5 years ago.

This year, SSPG will review the following publications to establish whether they need to be updated. Where updates are minor then they will be carried out in the same business year. Unless otherwise stated, more substantial updates will be programmed for next year:

- SM-EI review (ongoing) – monthly review meeting of SM-EI rules
- Update the following guides and SM-EI based on AS/NZS1891.4 update
 - Guide to working on poles and pole structures
 - Guide Use of Personal Fall Arrest Systems
 - SM-EI – Section PH3.2, PH4.4
- SM-EI Tutorial video (Update the tutorial video on how to navigate and get the best out of SMEI)
- ESI Health and Safety Statistics
SSPG to review and provide feedback on report prior to release
- Carry Over - Use of helicopters in power line work, including a section on drones
Engagement of 3rd party required

P1	
P2	Q1
P2	Q2
P1	Q4

OTHER BUSINESS AS USUAL

- SM-EI interpretations and queries
- Emerging technologies – standing SSPG agenda item
- Develop work programme for 2026-27

	BAU
	BAU
P1	Q4

SSPG MEETING DATES FOR 2025 – 2026

Bold – denotes in person, *Italic* – denotes online

SSPG Meetings

Jan 2025 – no meeting	12th Feb (Wellington)	<i>Mar – online</i>	<i>Apr – online</i>
7th May (Christchurch)	<i>June – online</i>	<i>July – online</i> <small>Note: EEA HS conference Wellington</small>	15th Aug (Auckland)
<i>Sept – online</i> <small>Note: EEA conference Christchurch</small>	20th Oct –(Christchurch) <small>Note: LMCJ Christchurch</small>	<i>Nov – online</i>	<i>Dec – online</i>
Jan 2026 – no meeting	13th Feb (Wellington)	<i>Mar – online</i>	

SM-EI Review Meetings

15 th Jan	26 th Feb	19 th March	April (TBC)
May (TBC)	June (TBC)	July (TBC)	August (TBC)
September (TBC)	October (TBC)	November (TBC)	

Other EEA Events

6 th May EEA Trainers Forum (Christchurch)	July 16 th /17 th EEA HS Conference (Auckland)	9 th – 11 th September EEA Engineering Conference (Christchurch)	21 st – 23 rd October Line Mechanic & Cable Jointer Comp (Christchurch)
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