REPLACEMENT HASP AND STAPLES ON LV PILLARS

OVERVIEW

This bulletin is to raise awareness when accessing and operating in LV Pillars where the original locking system has been replaced by a hasp and staple arrangement.

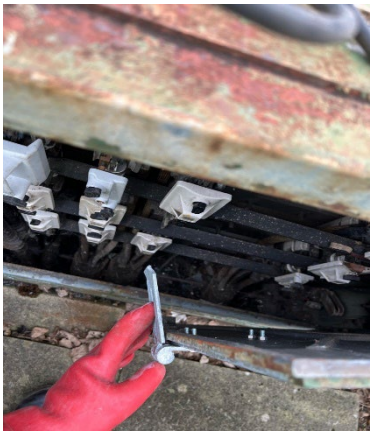
Operators need to be extra vigilant about the type of hasp and staple fitted to the LV pillar and the position the hasp is in whilst the door is open.

WHAT YOU NEED TO DO

- Be extra vigilant when opening LV pillars with hasp and staple locking arrangements.
- Ensure the hasp is folded back on the external side of the door once opened.
- Always close and secure the door with the staple on prior to closing the door with the hasp.

DETAIL

Whilst one of our colleagues was responding to a fuse operation in a secondary substation, he noticed that once he had unlocked the padlock securing the LV pillar doors, the hasp of the locking mechanism had been fitted in such a way that it could hinge inwards towards the live LV bars. As he inspected the position of the hasp in more detail, he realised that if the hasp was pointing inwards as he closed the door or the wind caught the door and swung it closed, the metal hasp could make contact with the live LV bars or LV fuse contact.



Please ensure that whenever access is made into this type of equipment, secured with a hasp and staple arrangement that the hasp is folded back on the outside of the door and the door with the staple is always closed first thus preventing the hasp from folding inwards towards the live lv bars / contacts.

Primary communication via Line Manager complete by (X)		1 week	**x**	2 weeks		1 month
Additional communication (X)		Learning points	**x**	1st 15		Team Brief slide
Line management must ensure appropriate employees understand the content of this document within the timescale shown. This document is subject to compliance audits after the communication deadline.						