

Issued to:  
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## SAFETY BULLETIN SB 5/2017

### Issue of Live Jointing Tool Box & Removal of Uninsulated Ratchet Cutters

The Standard Technique CA:1Z/3 Relating to Tools Required for LV Cable Jointing was updated in May 2017 following a review involving jointing representatives from across the business.

The update included the introduction of a dedicated orange tool box (E5 61818) to ensure that there is clear separation between insulated and non-insulated tools. For any Live jointing processes the orange box will replace the standard toolboxes and trays previously used and will only contain Approved insulated tools. No uninsulated tools or unapproved insulated tools shall be present at the working position during any Live jointing process. The objective of this change is to ensure the likelihood of a Jointer selecting an unapproved tool when engaged in live low voltage jointing is further minimised.



In addition the insulated ratchet cutter (61795) (shown left) was added as a stock item and was to be issued to all jointers authorised for LVUG.

The uninsulated ratchet cutter, of the type shown on the right (or similar versions thereof), shall be removed from the field for ALL Jointing staff. It will be permissible for the tool to be retained in depot stores for the cutting of cables in depot ONLY, they are NOT to be held in Jointer's vehicles or tool boxes.



In light of these changes, Team Managers with Jointers shall conduct a housekeeping exercise to review all of the insulated tools currently held by their jointers to ensure adherence to the revised Standard Technique. During this exercise Team Managers shall ensure their Jointers have been issued with the new orange tool box and that all of the approved insulated jointing hand tools are placed in it. From the date of their housekeeping review Jointers shall be required to ensure that the orange tool box continues to only contain approved insulated jointing tools and that this is the only tool box taken to a live jointing work position.

### Actions

Team Managers shall:

- Ensure their Jointers have been issued with a set of insulated ratchet cutters and an orange tool box.
- Remove from service the uninsulated ratchet cutters.
- Record on an audit sheet the insulated tools held by the jointer and retain a copy.
- Provide their Jointers with a personal copy of this SB.
- All actions shall be completed by the 15th September and confirmed to the Safety Team with the TBX77 record.

Paul Woodward  
16<sup>th</sup> August 2017